




SECRETS
Huatulco
RESORT & SPA

WEDDING GUIDE


ROMANCE JOURNEYS
TRAVEL GROUP

Secrets Wedding Packages

Secrets Wedding in Paradise Package

This package is complimentary when booking at least 7 nights in the Preferred Junior Suite Swim-Out or higher or if 5 rooms, any category, are booked for at least 3 nights. This package also applies for renewal of vows ceremony.

This package includes:

- Symbolic Ceremony*
- Wedding organization and personal touch of on-site wedding coordinator
- Preparation and ironing of couple's wedding day attire
- Complimentary room for one member of the wedding couple the night before the wedding (based on availability and upon request)
- Bouquet(s) and/or boutonniere(s) for the wedding couple
- Wedding cake and sparkling wine toast (for up to 10 guests)
- Special turn-down service the night of the wedding
- 15% discount on all spa treatments (Boutique purchases not included)
- Newlywed Package (See page 8 for inclusions)

- Late check-out for the couple (Based on availability and upon request)
- Free Anniversary Nights (See page 9 for details)

2017/2018/2019 Selling Price \$999 USD or Complimentary

Note: Please request your wedding package at time of booking.

Restrictions/exclusions: Not available during Christmas and New Years Eve. Subject to availability and double occupancy only. Taxes and gratuity included. Prices and package subject to change without notice. This package cannot be combined with the Secrets Wedding in Paradise Package for both to be received complimentary. To receive the package complimentary, it is only applicable to couples staying within three months of their wedding or staying over their anniversary date. Couple must present a copy of their wedding invitation or marriage certificate at the time of check-in. Package is available to all guests when purchased at the selling price.

The complimentary wedding package may not be available during all dates and times at the discretion of the resort.

Secrets Wedding Packages

Secrets of Love Wedding Package

This package includes:

- Service of Judge or Minister
- Wedding organization and personal touch of on-site wedding coordinator
- Preparation and ironing of the couple's wedding day attire
- Complimentary room for one member of the wedding couple the night before the wedding (based on availability and upon request)
- Bouquet(s) and/or boutonniere(s) for wedding couple
- Two boutonnieres and two corsages for wedding party
- Hairstyling and makeup application for one member of the wedding couple for day of ceremony
- Wedding Cake and sparkling wine (up to 20 guests)
- Private Cocktail Hour with hors d'oeuvres (Silver menu, up to 20 guests)
- Private Dinner Reception (Silver menu, up to 20 guests)
- Natural floral centerpiece for the sweetheart table
- 36 full color photos and wedding album (Taken during ceremony)

- Special turn-down service the night of the wedding
- 15% discount on all spa treatments (Boutique purchases not included)
- Newlywed Package (See page 8 for inclusions)
- Late check-out for the couple (Based on availability and upon request)
- Free Anniversary Nights (See page 9 for details)

2017/2018/2019 Selling Price: \$3,199 USD

*August, September and October 2017/2018/2019 Selling Price: \$2,799 USD

Restrictions/exclusions: All weddings, regardless of size, must be booked a minimum of 30 days in advance of the wedding date. Subject to availability and double occupancy only. Prices and package subject to change without notice. 15% discount on spa treatments cannot be applied to spa packages or combined with any other spa promotion or offer.

Once wedding is confirmed it cannot be canceled within 6 months of the date of the wedding without a fee. For weddings booked within 6 months of the wedding date the wedding cannot be canceled without the penalty. The cancellation penalty is \$500.

*2017/2018/2019: In the months of August, September and October 2017/2018/2019 the package price will be \$2,799 USD. All remaining months of 2017/2018/2019 will be the standard package pricing of \$3,199 USD.

A percentage of wedding guest accommodations may be required to confirm the wedding. The policy is up to the resort's discretion and should be discussed when saving the date with the wedding coordinator. For wedding packages that are downgraded within 6 months of the wedding date, the package cannot be downgraded without the penalty. The wedding package downgrade penalty is \$500. When package is downgraded, the time of ceremony is subject to change based on availability.

Secrets Wedding Packages

Secrets Ultimate Wedding Package

This package includes:

- Services of the Judge or Minister
- Wedding organization and personalization by our Wedding Coordinator
- Preparation and ironing of the couple's wedding day attire
- Complimentary room for one member of the wedding couple the night before the wedding (based on availability and upon request)
- Hairstyling and makeup application for one member of the wedding couple for day of ceremony
- Bouquet(s) and/or boutonniere(s) for wedding couple
- Two boutonnieres and two corsages for the wedding party
- Ceremony décor – 20 chairs with white covers, ceremonial table, and aisle runner
- Wedding cake and sparkling wine (up to 20 guests)
- Private cocktail hour with Hors D'oeuvres (Gold menu, up to 20 guests)
- Private dinner reception (Gold menu, up to 20 guests)
- Natural floral centerpiece for ceremonial table
- Natural floral centerpiece for sweetheart table
- Live Mexican music trio (1 set, during cocktail hour)
- Special turn-down service night of the wedding
- 15% discount on all spa treatments (Boutique purchases not included)

- Newlywed package (See page 8 for inclusions)
- Late check-out for the couple (Based on availability and upon request)
- 50 full color photos taken during the ceremony and wedding album
- Edited Video of the ceremony (30 minutes)
- Choice of couples spa treatment (options to be provided by the resort)
- Free Anniversary Nights (See page 9 for details)

2017/2018/2019 Selling Price: \$3,599 USD

*August, September and October 2017/2018/2019 Selling Price: \$3,299 USD

Restrictions/exclusions: All weddings, regardless of size, must be booked a minimum of 30 days in advance of the wedding date. Subject to availability & double occupancy only. Prices and package subject to change without notice. 15% discount on spa treatments cannot be applied to spa packages or combined with any other spa promotion or offer.

Once wedding is confirmed it cannot be canceled within 6 months of the date of the wedding without a fee. For weddings booked within 6 months of the wedding date the wedding cannot be canceled without the penalty. The cancellation penalty is \$500.

*2017/2018/2019: In the months of August, September and October 2017/2018/2019 the package price will be \$3,299 USD. All remaining months of 2017/2018/2019 will be the standard package pricing of \$3,599 USD.

A percentage of wedding guest accommodations may be required to confirm the wedding. The policy is up to the resort's discretion and should be discussed when saving the date with the wedding coordinator. For wedding packages that are downgraded within 6 months of the wedding date, the package cannot be downgraded without the penalty. The wedding package downgrade penalty is \$500. When package is downgraded, the time of ceremony is subject to change based on availability.

Secrets Eternity Honeymoon Package

This package is complimentary when booking the Preferred Junior Suite Swim-Out or higher for a minimum of 7 nights.

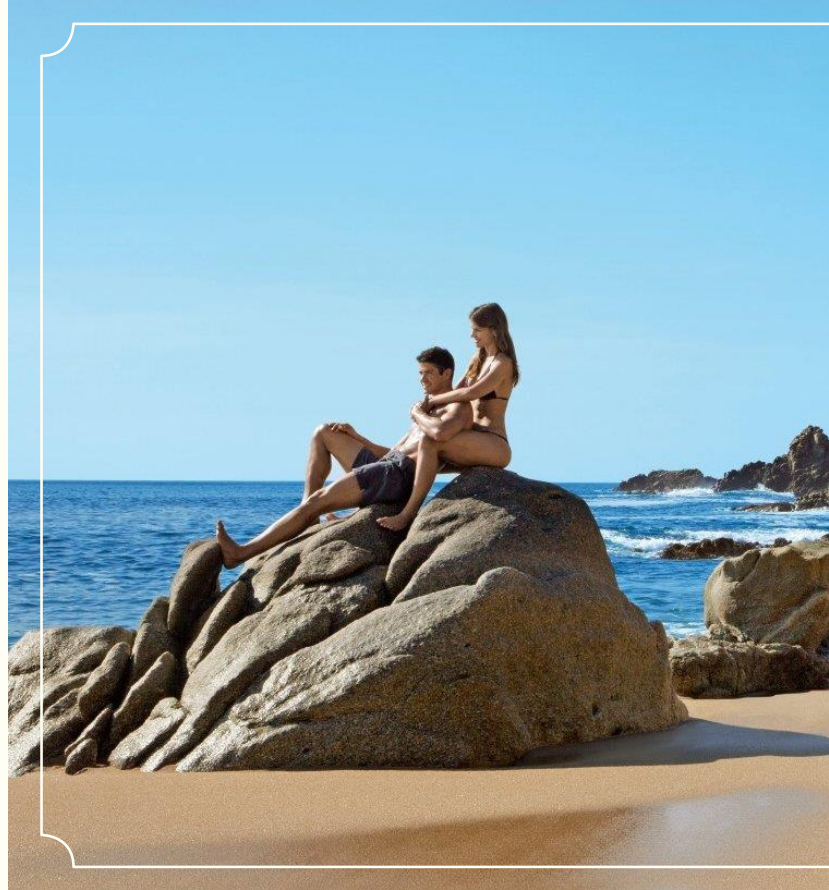
This package includes:

- Sparkling wine, fresh fruit and flowers in room upon arrival
- Breakfast in bed with Mimosas one morning of stay, reservation with concierge required
- Tension Release Massage for two in our couple massage suite (25 minutes)
- Choice of couples spa treatment (options to be provided by the resort)
- Private beachfront dinner one evening - upon return from dinner you will find a romantic turndown service (Includes a bottle of domestic wine and silver menu for two)
- Private petit fours each evening at turn down service
- Free Anniversary Nights (See page 9 for details)

2017/2018/2019 Selling Price \$999 USD or Complimentary

Note: Please request your honeymoon or anniversary package at time of booking.

Restrictions/ exclusions: Not available during Christmas and New Years Eve. Subject to availability and double occupancy only. Taxes and gratuity included. Prices and package subject to change



without notice. This package cannot be combined with the Secrets Wedding in Paradise Package for both to be received complimentary. To receive the package complimentary, it is only applicable to couples staying within three months of their wedding. Couple must present a copy of their wedding invitation or marriage certificate at the time of check-in. Package is available to all guests when purchased at the selling price.

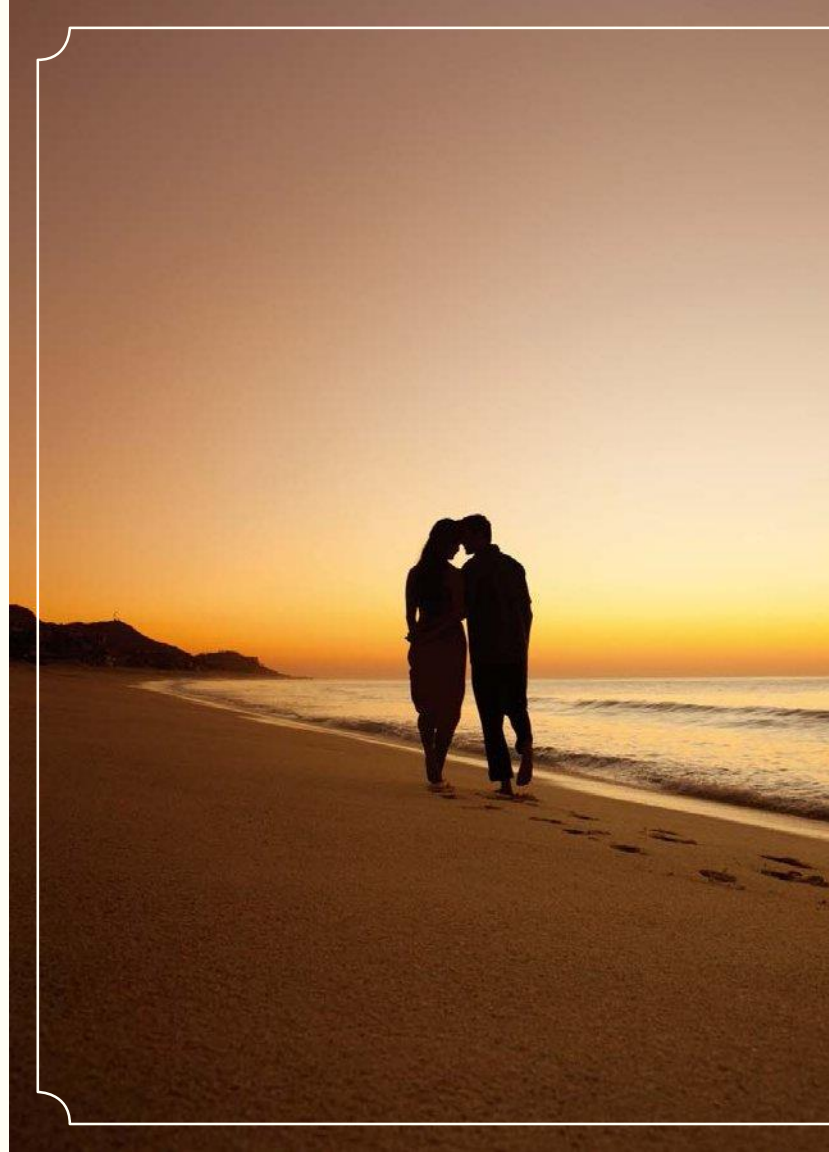
Secrets Wedding Packages

Newlywed & Anniversary Package

This complimentary package includes:

- Welcome letter
- Fresh fruit
- Bottle of sparkling wine
- Special turn down service
- Breakfast in bed with Mimosas (Reservations must be made in advance with concierge)
- 15% discount on all spa treatments

Note: Please request newlywed or anniversary package at time of booking. Couple will be required to present a copy of wedding invitation or marriage certificate at time of check-in. Package is subject to change without notice and is only applicable to couples staying within three months of their wedding or over their anniversary date. 15% discount on spa treatments cannot be applied to spa packages or combined with any other spa promotion or offer.



Free Anniversary Nights^{**}

Stay a minimum of 7 nights for your wedding at Secrets Huatulco and earn complimentary nights toward your return stay over your first anniversary!

Free anniversary nights is valid on all new wedding reservations made at any of the Secrets Resorts & Spas with a 7-night minimum stay.

All eligible wedding reservations will receive the following when staying at Secrets Resorts & Spas for their anniversary:

Stay 4 nights over first anniversary date and receive 1 additional night free.
OR

Stay a minimum of 5 nights over first anniversary date and receive 2 additional nights free.

Booking window is year round. Guests must have the authorized anniversary night certificate from the resort of their initial stay in order to receive the free anniversary night(s). To be eligible for the free anniversary nights, guests must stay during their actual anniversary date. Anniversary nights must be redeemed at Secrets Resorts & Spas. Marriage certificate must be provided upon arrival. Blackout dates and restrictions may apply. This promotion is not combinable with any other offers.

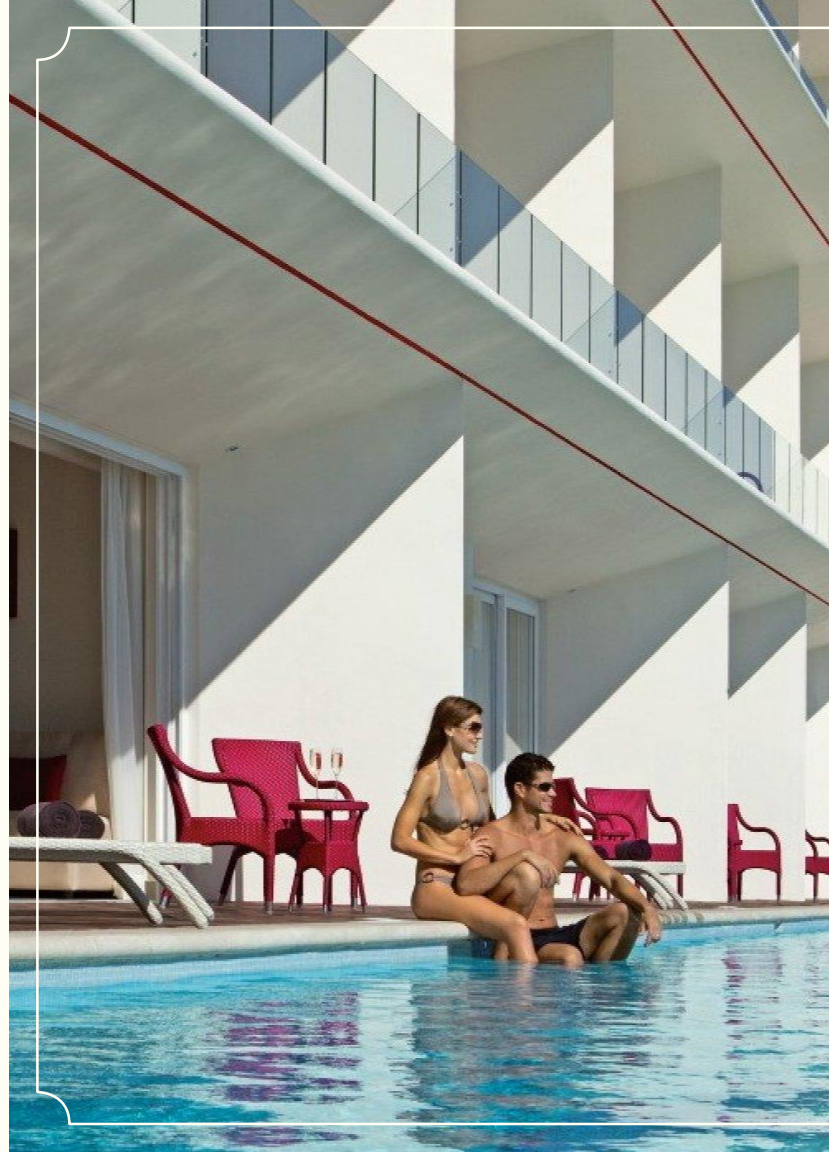


Newlywed & Anniversary Package

This **complimentary** package includes:

- Welcome letter
- Fresh fruit
- Bottle of sparkling wine
- Special turn down service
- Breakfast in bed with Mimosas (Reservations must be made in advance with concierge)
- 15% discount on all spa treatments

Note: Please request newlywed or anniversary package at time of booking. Couple will be required to present a copy of wedding invitation or marriage certificate at time of check-in. Package is subject to change without notice and is only applicable to couples staying within three months of their wedding or over their anniversary date. 15% discount on spa treatments cannot be applied to spa packages or combined with any other spa promotion or offer.



Secrets Ever After Vow Renewal Package

This package is complimentary when booking a minimum of 5 nights in the Preferred Club Super Junior Suite Ocean View or higher.

This package includes:

- Service of a dedicated on-site wedding coordinator
- Renewal of Vows Ceremony
- Corsage
- Boutonniere
- Sparkling wine toast for two
- Certificate of Renewed Vows
- Special dining arrangements for two the evening of the ceremony
- Romantic turn-down service
- Anniversary Package (See page 8 for inclusions)

2017/2018/2019 Selling Price \$499 USD or Complimentary

Note: Please contact the wedding coordinator at the resort at least 30 days in advance to confirm date availability. Once ceremony date is confirmed it cannot be canceled within 6 months of the date of the ceremony without a fee. For ceremonies booked within 6 months of the ceremony date it cannot be canceled without the penalty. The cancellation penalty is \$100.

Terms & Conditions: Subject to availability and double occupancy only. Prices and package subject to change without notice. This package is for two people and cannot be combined with other complimentary packages or be deducted when purchasing other packages. Additional costs may apply for additional guests and optional services requested. 15% discount on spa treatments cannot be applied to spa packages or combined with any other spa promotion or offer.



Pop The Question Engagement Package

This package is complimentary when booking a minimum of 5 nights in the Preferred Club Junior Suite Ocean Front or higher.

This package includes:

- Romantic rose petal and candle “path” decoration leading towards the proposal spot on the beach
- “Will you marry me xxxx” message carved in the sand
- 1 bottle of sparkling wine
- 1 bouquet of roses
- 1 door band “Just Engaged!”
- Engagement photo shoot with 5 photos included

Selling Price \$299 USD or Complimentary

Please request proposal package at time of booking.

Terms & Conditions: Subject to availability and double occupancy only. Prices and package subject to change without notice. This package is for two people and cannot be combined with other complimentary packages or be deducted when purchasing other packages.



Destination Wedding Checklist

6 –12 MONTHS BEFORE

- Contact wedding coordinator to choose a wedding date
 - Indicate if you would like a Symbolic or Legal ceremony (note: selecting a legal ceremony date may take longer as the coordinator will need to work with the judge's schedule)
 - Explore your wedding vision: ceremony/reception location, time of the day, estimated number of guests
 - Select your wedding package
 - Send deposit to coordinator to reserve your selected date
 - Once deposit is received and processed, a formal confirmation of the email is sent (approximately one week after receipt of deposit)
 - Coordinator will email forms, pictures and options
 - Sign-up for your Honeymoon Registry
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- Determine an estimated budget guideline
 - Begin clarifying your wedding vision: theme, colors, little extras
 - Work with the resort or travel agent to make guest reservations and secure a room block
 - Be sure you have your passport and all documents needed; if you are planning a legal wedding, the coordinator will be sure you know what the legal forms needed are
 - Secure DJ, band, photographers and videographer (be sure to speak to your wedding coordinator when booking outside vendors)

4 – 6 MONTHS BEFORE

- Determine additional wedding events (welcome cocktail party, rehearsal dinner, day-after brunch)
- Start planning outside resort activities like golf, tours, etc. if desired

2–3 MONTHS BEFORE

- Finalize guest list and room requirements
- Confirm ceremony and reception locations (in case you want to make any changes)
- Select décor option, choose flowers, pick the cake
- Book ceremony musicians with coordinator (Mariachis, violinist, etc.)
- Share with the coordinator any special readings or songs requested for the ceremony
- Finalize reception chart, seat cards (if applicable) and send to Wedding Coordinator
- Start working on menus
- For legal ceremonies, send completed paperwork to coordinator (MUST be received at least 2 months prior)

1 MONTH BEFORE

- Confirm all décor, floral, cake and “little extras” with coordinator
- Confirm menus for all events (cocktail hour, reception, rehearsal dinner, etc.)
- Book hair and make-up appointments at the spa for bride and bridal party
- Have programs, menus, place cards, etc. printed
- Confirm timeline of event (i.e.: seated for meal, first dance, father daughter dance, cake cutting, etc.)
- Confirm that all special requests have been noted and planned for

3 WEEKS BEFORE

- Review your wedding contract and make final amendments
- Send guest list of those not staying at the resort to the wedding coordinator
- Be sure the wedding coordinator has your travel schedule and your final guest list, seating charts and events

UP TO 1 WEEK BEFORE

- Arrive at the resort (based on the type of ceremony you will have)
- On-site meeting with coordinator to go over all event details and make any last minute changes or additions
- Have a trial hair and make-up run through at the salon if desired
- Set-up a spa day with bridesmaids, mother and other loved ones
- Arrange for welcome bag room drop if desired
- Arrange a private dinner on the beach — just the two of you!
- Leave your wedding dress & groom's attire with your coordinator to have steamed and prepared for the big day

1 DAY BEFORE

- Have a welcome cocktail party, rehearsal dinner or welcome dinner if desired
- Arrange for special room drops (champagne, flowers, petit fours) to be sent to parents or wedding party
- Bride & Groom: Get an early night sleep. Tomorrow is the Big Day!

WEDDING DAY

- Have a nice breakfast
- Go to your hair appointment (remember to bring your veil & flowers)
- Your coordinator will check in with you throughout the day as she organizes everything. Today is YOUR day and she will be with you every step of the way.
- RELAX, SMILE & make the most of this memorable day Special turn-down service night of the wedding

Wedding Venues

Ceremony

- Gazebo - max 80 people. Additional fees apply
- Beach - max 200 people
- Sugar Reef Terrace- max 40 people
- Garden - max 100 people

Cocktail Hour

- Sugar Reef Bar Terrace- max 80 people. Additional fees apply
- Oceana Terrace- max 80 people.
- Gazebo - max 60 people.
- Pool Terrace- max 150 people.

Reception

- Gazebo Terrace- max 50 people. Additional fees apply
- Beach- max 400 people.
- Sugar Reef - max 40 people.
- Castaways Restaurant - max 120 people.
- Ballroom - max 550 people.



Shipping Procedures

Secrets Huatulco highly recommends that all additional decorations and/ or favors be brought with the couple on the plane. If it is necessary to ship boxes prior to the couples arrival, we suggest using either FEDEX, DHL or UPS and shipping everything a month and a half in advance to ensure all boxes clear customs.

- Please be advised that food, animals, insects or natural flowers are not permitted to enter Mexico.
- Label all boxes with your name and clearly specify the date you will be arriving.

Secrets Huatulco will deliver gifts to the guest's rooms. There will be a \$4.00 USD service fee. A complete list of all guests along with room numbers are required.

Once the boxes have been shipped, please send an e-mail to the wedding coordinator with the following information to allow us to track the packages:

- Bride's name
- Tracking number
- Shipping company
- Number of boxes

Policy on Damages and Losses: The property does not assume responsibility for any items, personal or professional, brought onto the resort prior to, during or after the wedding event. These include, but are not limited to, floral arrangements, decorations or equipment. The wedding couple is responsible for all non-resort guests while they are on property attending the event.



Payment Policy

A deposit is required to confirm and hold the requested wedding date. Deposit requirements vary based on wedding package purchased. Deposit of \$100.00 is required to reserve the Wedding in Paradise Package; a deposit of \$500.00 is required to reserve the Love or Ultimate Wedding Package. This deposit can then be applied toward ceremony and/or reception upgrades which have been purchased in addition to the wedding package.

If the wedding couple chooses not to purchase additional ceremony and/or reception amenities, the credit can then be applied toward any room charges upon check out, including but not limited to phone charges, spa treatments and logo shop purchases. Any remaining credit balance will be refunded in the form of the original payment.

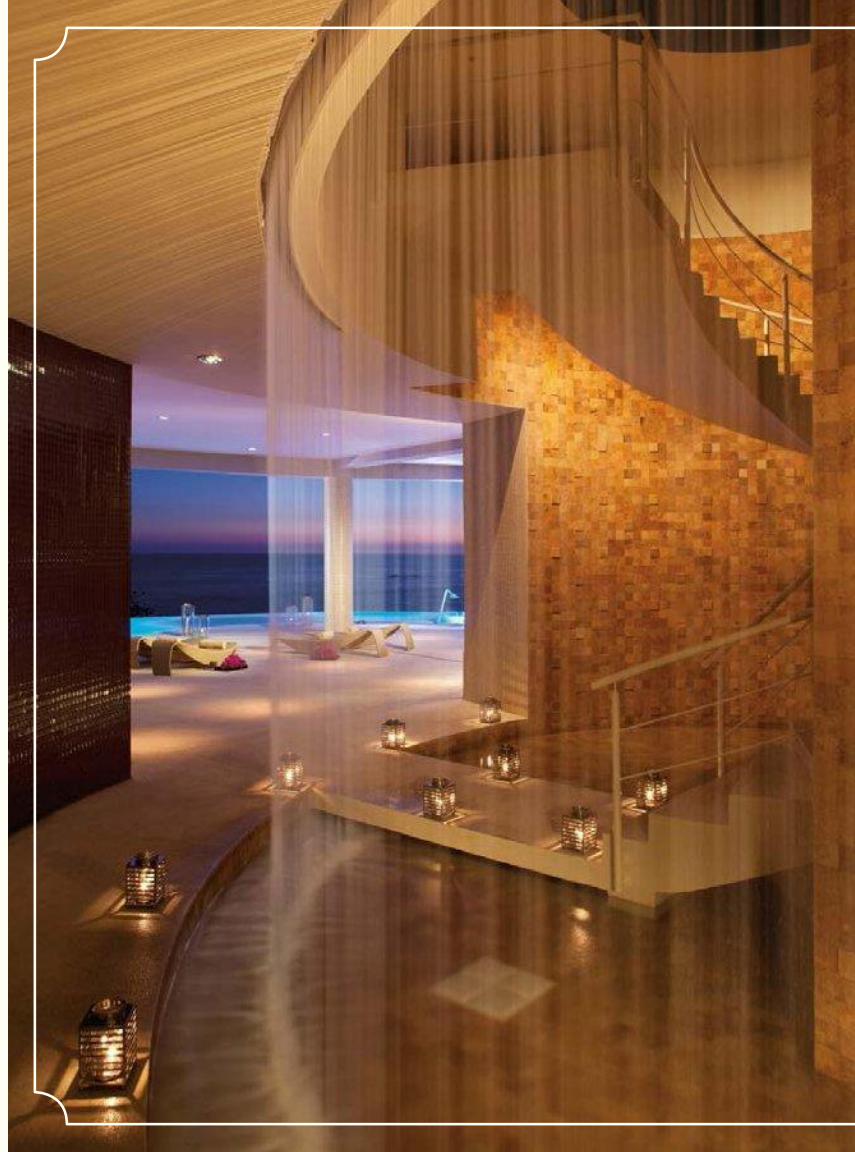
Cancellation Policy

The wedding can be canceled six or more months prior to the confirmed date without penalties. If the wedding is canceled within six months, the non-refundable deposit will be kept as a penalty.

Payment Options

The entire payment must be paid in full two days prior to the wedding, after the first meeting with the wedding coordinator. The final wedding payment must be paid with traveler's checks or credit card.

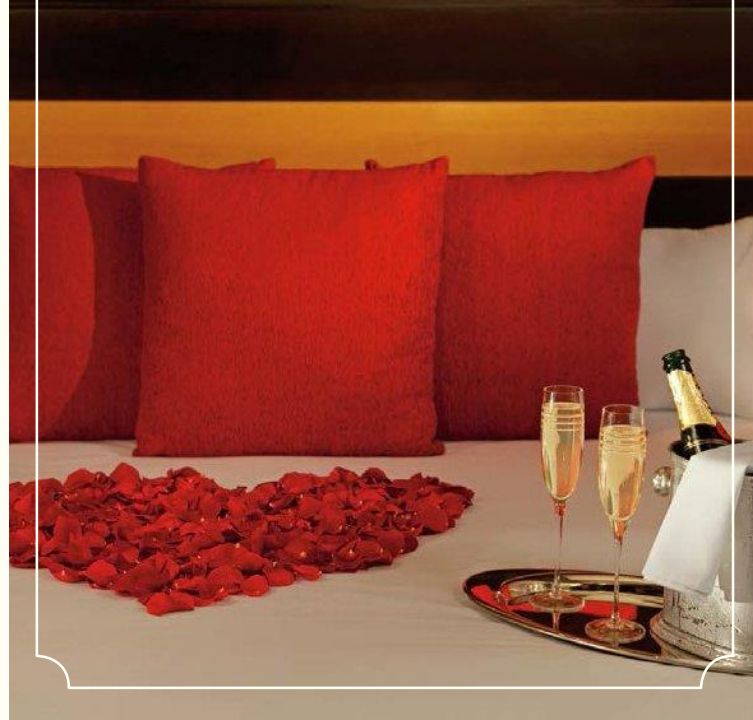
- Payments with traveler checks (American Express) require a passport.
- The following credit cards will be accepted: Visa, MasterCard or American Express.
- Personal checks will not be accepted as a form of payment.



Legal Requirements

The following list of legal requirements are needed only for legal marriage. The Secrets Huatulco Wedding Coordinator must receive the following documents to begin the application for marriage in the Civil Registry Office.

- Copy of Birth certificate. Certified copies legalized by Mexican Consulate in your country. The Birth Certificate must have a special apostle seal to be valid. If the country where you live in does not apostle, it must be certified by the Mexican Consulate or Embassy.
- Copy of Valid Passports (Groom & Bride)
- Tourist Visa Cards for the Bride, Groom and Witnesses (Will be provided at the airport)
- Health certificate by a Mexican authority. The blood test must be done in Mexico (Blood Type, Syphilis and HIV). Health certificate by a Mexican certified M.D. An appointment with our doctor on site will be organized. The health certificate must contain that there is no chronic, hereditary or contagious illness.
- Four witnesses are required by law. If any witness is not a Mexican citizen, a copy of their Tourist Visa Cards are required. The hotel can provide any number of witness necessary.
- Permission from the Secretary of State to get married in Mexico. Must be done directly, upon arrival, at Immigration.
- Reservation with the Justice of Peace must be made 30 days prior



the ceremony.

- Bride, Groom & Witnesses must arrive in Huatulco four business days prior to the wedding day (Saturdays, Sundays & Holidays do not count). Symbolic and non-legal ceremonies allow flexibility for arrival date. Please speak with the wedding coordinator to discuss requirements.
- Certified copy of final Records of divorce or decease (if applicable)

If you would like to book your wedding, honeymoon, vow renewal and/or travel, please contact:

Shari Ziviski

Destination Romance Travel Expert

RomanceJourneys.com

Hours: 9am-5pm Mon-Thurs and 9 am to 12 pm on Fri(CT)

Phone: 972-805-1773

Email: shari@romancejourneys.com

